

Drink Boutique, 117 Buckingham Ave, Scunthorpe

Karen Woad <[REDACTED]>

Mon 29/03/2021 14:37

To: Licensing <Licensing@northlincs.gov.uk>

Good afternoon

Trading Standards are in receipt of the grant application in respect of The Drink Boutique.

The applicant outlines very little in the way of procedures to ensure that the licensing objectives are met. As a result, Trading Standards requests that the following conditions are added in relation to the Protection of Children from Harm licensing objective:

1. Prior to taking orders for sales of alcohol, the applicant shall put procedures in place to register customer's details and ask to see acceptable identification to verify that they are over 18 years of age. Acceptable forms of identification include Passport, DVLA driving licence photo ID card or a "PASS" approved and hologrammed scheme card.
2. Details of the identification provided shall be recorded with details of the customer's order and shall be stored in compliance with the GDPR.
3. Order deliveries will be made by employees of the business, not a third party.
4. Delivery employees will be trained to see the registered identification upon delivery. Training shall be documented, signed and dated and refreshed every six months.
5. Delivery may only be made to the registered customer who is over the age of 18 years. The proof of identification registered upon order should be requested upon delivery. If the registered identification cannot be shown, delivery must not take place.
6. Delivery must not to take place if the customer is intoxicated.
7. A refusals book or electronic log shall be kept at the premises and shall be used to record all refusals to sell/deliver alcohol for any reason. The details to be recorded must be as follows:
 1. Time, day & date of refusal
 2. Item refused
 3. Name & address of customer (if given)
 4. Description of customer (if known)
 5. Details of ID offered (if shown)

The refusals book shall be regularly audited by the Designated Premises Supervisor (DPS) or duly appointed key member of staff to assess employees' compliance with refusing age-restricted sales and must be made available to a representative of any responsible authorities on request.

Kind regards

Karen Woad

Trading Standards Officer

[Trading Standards | Waste & Public Protection | Church Square House, High Street East, Scunthorpe DN15 6XQ \(Sat Nav DN15 6NL\) | \[REDACTED\]](#)

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